

Office of Grants and Local Services
Land Tenure Agreement Checklist
Grantee Use

Check the box if the requirement is satisfied. Cite the page numbers or section of the land tenure agreement where the required information below can be found.

☐ **Parties to the signed agreement:**

- Must identify the parties to the agreement
- Agreement must be signed by all identified parties.
- Alternate process allowed for Competitive programs only.

☐ **Term of the agreement**

- Must satisfy term required by the program.

☐ **Termination (revocability)**

Any of the following is acceptable:

- Termination clause specifies the agreement is revocable for breach of the contract provisions, or for cause
- The termination clause specifies the agreement is revocable by mutual consent
- No termination clause, the agreement is non-revocable.

The following is not acceptable:

- Termination clause allows land owner to revoke the agreement at will, that is without cause

☐ **Renewal clause (2002 Resources Bond Act programs only)**

- Must include an option, which can be non-binding, for the applicant/grantee to renew the agreement beyond the original term requirement.

☐ **Site Control**

- Must show that the grantee can fulfill their obligations under the contract to provide recreational use and ensure public access.
- Must demonstrate that the Grantee retains the right of review and approval of policies pertaining to the project.
- Must authorize the applicant/grantee to proceed with the development project. Applicant/grantee *may* (not required) delegate development roles to other entities.

The following is not acceptable:

- Agreement shows that Grantee only provides funds for the project.

☐ **Operation and Maintenance**

- Must identify which entity is responsible for operation and maintenance of the project site as required by the contract. Entities other than the applicant/grantee may have this role.

Completed by

Date